

# TIMESHEET



**Locum.co.uk**

Doctor Name: \_\_\_\_\_

Head Office: 483 Green Lanes  
London  
N13 4BS

GMC No.: \_\_\_\_\_

Client Name: \_\_\_\_\_

Phone: 0203 540 8100

Thank you for using **Locum.co.uk** services.

## NOTES:

Please remember [Locum.co.uk](http://Locum.co.uk) is an Employment Agency who arranges work for compliant Self-Employed GP Locums with General Practice Services. It is important to understand that you are not employed by us.

Please ensure your timesheet is signed by the Manager and yourself, and that any corrections within the timesheet are initiated by both parties.

Once completed, please email a clear copy to [timesheet@locum.co.uk](mailto:timesheet@locum.co.uk).

Session date	AM			PM			Subtotal	
	Start	End	Visits	Start	End	Visits	Hours	Visits
							<b>Hours</b>	<b>Visits</b>
<b>Total</b>								

I certify that I provide my services as a self employed Doctor and I am fully liable for all NI and Tax payments to the Inland Revenue.

I certify that I am the Authorised Representative of the Practice and that the named Locum Doctor has provided services as outlined above.

I certify that the above details are correct and have been performed and that payment will be made in respect of these and that the terms and conditions have been observed at all times.

I certify on behalf of the Practice that the above details are correct and have been performed. I understand that this will form the basis of the invoice and that the terms and conditions have been observed at all times.

Doctor signature: \_\_\_\_\_

Client signature: \_\_\_\_\_

Doctor print name: \_\_\_\_\_

Client print name: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_